

## Highland Court (Woodford) Limited

Company Number: 01266382

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The Directors  
Highland Court (Woodford) Ltd  
Harwood Hutton Ltd  
22 Wycombe End  
Beaconsfield  
Buckinghamshire  
HP9 1NB

4<sup>th</sup> April 2019

To all property owners of Highland Court,

We have now completed the Section 20 process and no further comments have been received. As such we intend to enter in to an agreement with Short & Sons to commence the work outlined at both the AGM and the Section 20 letters.

Short & Sons intend to complete the roof repair a block at a time starting with the front block and moving on to the second block once complete. They anticipate each block to take a week.

Once the rooves are completed the work will then start on the front wall. This is expected to take four weeks.

The work on the roof of the front block is due to start on the 13<sup>th</sup> May and so we can expect all works complete by the end of June.

If you are living on site please be aware that works will be taking place. Short & Sons intend to keep the disruption to a minimum.

A skip will be placed on site near the entrance.

If you have any further questions please let us know.

Yours sincerely,

Highland Court (Woodford) Limited