

Highland Court (Woodford) Limited

Company Number: 01266382

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20 April 2021

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2137087922986537](https://www.facebook.com/Highland-Court-Woodford-Limited-2137087922986537)

Dear owners,

INCREASE IN SERVICE CHARGE FROM 24 JUNE 2021

We would like to remind everyone that as from 24 June 2021 the service charge will be increasing to £120 per month. This was agreed at last year's AGM and is necessary to keep up with inflation and to keep this aging development in a sound condition and to maintain the grounds; we also need to build up the reserves to cover larger projects.

Harwood Hutton will soon be invoicing you, and we need to stress the importance of changing your standing order to the new monthly amount promptly, as it is a nuisance both to the Directors and Harwood Hutton if people delay doing this and can lead to extra expense to Highland Court.

We will also be in touch very soon with a date for the AGM; once again we will need to have a remote meeting by Zoom.

With many thanks for your co-operation with this.

Yours sincerely

Directors of Highland Court (Woodford) Limited